

Closing A Pool

These instructions apply only to pools built by Swimming Pool Services Inc. in conjunction with manufacturer's instructions for any specified product.

1. Vac Pool. The cleaner the pool is at closing the less work it will be in spring.
2. Lower water level below return lines
3. Remove ladder, handrail, skimmer baskets, diving board, etc.
4. Go to equipment pad and turn off pump. Turn suction valve so skimmers and main drain are off.
5. Remove pump basket, and pump plug closest to front of pump.
6. Connect air hose where you took the pump plug out.
Note: Air compressor should have a regulator and it should be set at 15psi.
7. This will force all of the water out of your equipment and return lines. You should see water coming out of all the returns. When it stops put plugs in all returns except for the one farthest from your equipment pad. You should have air coming out of that return and hear a gurgling sound. Put the plug in and build some pressure for about 30 seconds. Then take out plug. Water will be forced out. Keep repeating until gurgling sound is gone. Put Teflon tape on plug and tighten. Next, go to the return line that is second farthest from the equipment pad and repeat process

- until all return lines have been blown out. You are now building pressure.
8. Go to equipment pad and turn suction valve so main drain is off and skimmer is opened. You will need a sponge or towel to get all of the water out of the skimmer. To build pressure on this line, thread in your “Gizmo” or skimmer plug. Allow pressure to build for a short period of time. Then unscrew “Gizmo”. You will get a little wet. After water has sprayed out take your towel or sponge and soak up water in skimmer before it goes back down the line. When you think you have all the water out. Put Teflon tape on the gizmo and thread in tightly. **Note: If you have more than one skimmer you will have to repeat process.**
 9. Now pressure will be building so you will need to go to the equipment pad and open the main drain. Once you do so you should see air bubbles coming up out of the main drain. Leave the valve opened for a minute or two. Then close the main drain valve. Pressure will now be building again. You will need to open your waste valve. **Note: Make sure your blue backwash hose is not still connected. You will now be able to take off pump lid and install the black, rubber, and expandable plug into suction port of pump.**
 10. If you have a slide making sure the connection at the slide is disconnected, open the slide valve at the equipment pad. Water will be coming out by the slide. When it stops, shut valve.
 11. You are now building pressure again.

12. Take plug out of heater to drain. When water slows down or is a mist, take plug out of cleaner pump, if you have one, if not, move on to the filter and remove the drain plug. Then remove the other plug on your circulation pump.
13. Disconnect air hose.
14. Put all of the plugs into the pump basket and store for winter.
15. Bring up all cover anchors
16. Add chemicals.

If there is an in floor cleaner follow the following steps, otherwise go to step 30.

17. Locate the in floor cleaner head.
18. Take out timer.
19. Put in rubber plug.
20. Attach air compressor hose and look to see where air is coming out in pool.
21. Pour 2 gallons of antifreeze down pipe after taking plug out.
22. Replace plug and blow air through until you see antifreeze in pool
23. Repeat this process for all in floor heads.
24. For wall returns do the same only you plug each return.
25. Take plug out of each return until antifreeze comes out of the return.
26. Blow out the leaf catcher like a skimmer and plug with a gizmo.

27. In leaf catcher there is a hole on either side determine which one goes to bottom of pool. (one is not hooked up)
28. Thread in 2" male with valve stem. Add air until bottom drain bubbles. Cap valve stem.
29. Put in floor head back together leaving out timer.

30. Cover pool.
31. If you have a cartridge filter take the cartridge out of filter, clean it and store it for the winter.